

ADMISSION INFORMATION

1. NON-DISCRIMINATION POLICY

St. Michael's Catholic School, mindful of its mission to be a witness to the love of Christ for all, admits students regardless of race, color or national and/or ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the school.

St. Michael's Catholic School does not discriminate on the basis of race, color, disability, sex or national and/or ethnic origin in the administration of educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs, although certain athletic leagues and other programs may limit participation and some archdiocesan schools operate as single sex schools.

While St. Michael's Catholic School does not discriminate against students with special needs, a full range of services may not always be available to them. Decisions concerning the admission and continued enrollment of a student in the school are based upon the student's emotional, academic and physical abilities and the resources available to the school in meeting the student's needs.

2. ADMISSIONS PROCESS- FORMS & PACKETS OBTAIN THROUGH THE RECEPTIONIST or Web

- January The new Catholic Education Foundation Tuition Assistance Forms are obtainable in the front office or web.
- February Enrollment packets for the following school year are available.
- March Re-Enrollment Questionnaire for existing students is distributed.
- April Register existing students and their new family members.
- **May** **Open enrollment for new students.**
- June New families has interview with Pastor.

- ✓ Kindergarten students must be 5 years old by December 1st.
- ✓ First Grade Students must be 6 years old by December 1st.
- ✓ In general, new Eighth Grade students are not accepted.

All items requested or forms in packet must be turn in before interview:

- Principal Recommendation Letter
- Last Report Card
- Doctor's Health Exam Report within the last year
- Immunization Book
- Copy of Baptismal Certificate
- Copy of First Holy Communion Certificate
- Birth Certificate
- Parents and students Social Security # or FIN
- Catholic Education Foundation Form with current 1040 Tax Form
- Bank information for FACTS automatic withdrawal

**ENROLLMENT IS ONGOING THROUGHOUT THE YEAR
UNTIL CAPACITY OF 25 STUDENTS PER CLASS IS FILLED.**